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Officer Responsibilities - Vice President

1. Serve as a member of the Executive Council.
2. Preside at any meeting or function when the President is unable to do so. The vice president is normally the individual who will be the next chapter president and as such should be involved in all chapter functions. He should assist the chapter president in fulfill his or her responsibilities and prepare to assume the president's position. Chairing some of the chapter committees, being involved in the annual chapter activity and financial plans as well as helping plan and implement quarterly activities is recommended.
3. Maintain active interest in, and knowledge of, all activities of chapter committees, reporting all pertinent information to the President.
4. Assist the President in every possible way with respect to the official duties imposed on the President.
5. Assume any additional responsibilities conferred upon the office by virtue of the Constitution.
6. Be responsible for the chapter charter.
7. Assume responsibility for all physical property belonging to the unit, except those properties for which other officers have expressly been made responsible.